



Oklahoma City Area Inter-Tribal Health Board's Dental Support Center Mini-Grant Proposal: Frequently Asked Questions

1. Can a tribe/Indian organization submit a proposal for more than one project per grant cycle?

Yes, a tribe/Indian organization may submit unlimited proposals for oral health projects, but only one project will be awarded per DSC fiscal year (September 30, 2011 – September 29, 2012). All project proposals must be signed by an authorized tribal/organization official.

2. Who determines which mini-grant proposals will be funded?

The Dental Support Center Advisory Council evaluates submissions and determines which projects will be recommended to the Oklahoma City Area Inter-Tribal Health Board (OCAITHB). The OCAITHB Board of Directors will make final determinations on projects to be funded.

3. May the submitted budget exceed the \$2,000 award amount?

No, proposed budgets are not allowed to exceed \$2,000.

4. Can any part of the award funding be used to purchase dental equipment?

Certain items, such as portable curing lights, are allowable expenses if the project involves a mobile sealant program for Head Start, day care or school-based programs. Funds may not be used to assist in purchasing large ticket items, such as dental chairs and portable suction units. If you have specific questions regarding allowable expense, please contact the Dental Support Center at (405) 951-6009.

5. At the end of the project, if there are unobligated funds, does the tribe/tribal organization need to return the unused funds?

Remaining project funds should be used to purchase oral health promotion/disease prevention (HP/DP) supplies, such as toothbrushes, toothpaste, dental floss and patient education materials. Any unused funds shall not be used to pay/reimburse: salaries, fringe, indirect costs, administrative/processing fees, dental equipment or food.

6. Can we submit final reports and invoices upon completion of our project, or do we have to wait until September 1, 2012?

Tribes/tribal organizations are encouraged to submit final reports and invoicing as soon as the project is completed. There is no need to wait until September 1, 2012.

7. Can the tribe/tribal organization carry over project funds?

No, the DSC funding must be spent on activities outlined within the proposal. All project funds must be spent within the timeframe of January 11, 2012 to August 15, 2012.

8. Can funds be used to purchase “teeth whitening” or other cosmetic supplies for children/adults?

No, funding is for oral HP/DP projects only. Cosmetic dentistry items are not permissible.

9. Can funds be used to pay for HP/DP training for dental staff?

Funds cannot be used for any out-of-state training. If the tribe/tribal organization is proposing to do training/outreach activities in the community, funds may be approved to reimburse in-state mileage for an individual/trainer.

10. Can funds be used for sports camp programs?

Funds may be used to implement or enhance a sports mouth-guard program, but not for items such as camp T-shirts, sports equipment or other camping supplies.